



THROUGH HUMANITY TO PEACE



# Indian Red Cross Society

(CONSTITUTED UNDER ACT XV OF 1920)

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## CIRCULAR

Subject:-Quotations for Providing Courier Service.

Indian Red Cross Society, National Headquarters require the services of Courier Service for delivering official letter/parcel to its offices and other publics all over India. In view of this Indian Red Cross Society invites quotations from Courier Service providers interested in providing the service as per following terms and conditions, latest by 14/04/2023:-

1. Packing of the material needs to be done at the end of agency or by their representative.
2. Use own packing material and transport charges within the quoted amount.
3. Maintain secrecy and safety of the material up to the given destination at agency's risk and cost.
4. Agency to bear the loss of the material, if any, during contract.
5. Provide the proof of delivery on regular basis.
6. Keep the data of all transactions intact for minimum one year.

Deputy Secretary  
(P&A)