

**Proposal for Cloud based small enterprise accounting and pay roll management information system at IRCS**

*Date of advertisement : 6 July, 2021*

*Closing Date : 27 July, 2021*

Sealed quotations are invited on behalf of the Indian Red Cross Society New Delhi for “**Cloud based small enterprise accounting and pay roll management information system at IRCS**”. Only the firms with relevant experience of providing such services should submit their quotes. The quotations addressed to Secretary General, Indian Red Cross Society at 1-Red Cross Road, New Delhi should be submitted in sealed cover by 27 July 2021 up to 3.00 p.m.

**Terms of Reference**

Currently, IRCS is using Microsoft Dynamic NAV Classic, Professional edition 2009 version for it’s accounting and pay roll management. It is requested to quote for providing **Cloud based small enterprise accounting and pay roll management information system** that entails all the functionalities and tools that are being used in current application. The vendor is requested to fill the following table in detail for evaluation purpose:

	<b>Requirement</b>	<b>Proposed solution</b>	<b>Time frame</b>	<b>Cost (INR)</b>
1	Procurement of new accounting and payroll management ERP, a small enterprise solution, that allows data migration from existing package. Hosting of the new application. Preferably cloud hosting and no local administration with Backup and Redundancy of proposed application			
2	Customization of the “ <b>off the shelf application</b> ” for IRCS requirements based on tools being used in current Microsoft Dynamic NAV Classic. (Vendor can visit IRCS to understand current tools being used.). Vendor in the proposal has to clearly compare in the proposal regarding each current functionality in old and new proposed application categorised as (“Not available”/ “Better tool available”/”customization will be done to provide desired feature”/ “somewhat similar feature available”			
3	Data migration from current application running in Microsoft Dynamic NAV Classic, Professional 2009 to new proposed application			
4	Maintenance for 5 years. Detail out what will be covered in the maintenance cost and from which period maintenance will start			