

INDIAN RED CROSS SOCIETY  
NATIONAL HEADQUARTERS

NOTICE INVITING QUOTATION

Sealed quotations for the work of “Operation of 3 Nos. lifts (Otis make), 884 kgs, 13 passengers installed at Indian Red Cross Society, National Headquarters building 1-Red Cross Road, New Delhi” are invited on behalf of the Indian Red Cross Society from the contractors who have provided these services during the last 3 years in the Ministries/Govt. Departments like CPWD, State/UT PWD, any Central PSU, MES, Indian Railway & Postal Department etc. The past experience of services should be supported by certificates issued by an officer not below the rank of Executive Engineer/other equivalent officers. Quotations to be received in the office of Secretary General, Indian Red Cross Society at 1-Red Cross Road, New Delhi up to 3.00 p.m. on

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Secretary General,  
Indian Red Cross Society,  
National Headquarters  
New Delhi.

INDIAN RED CROSS SOCIETY  
SCHEDULE OF WORKS

Name of Work: Operation and care of 3 Nos. lifts (Otis make), 884 kgs, 13 passengers installed at Indian Red Cross Society (IRCS), National Headquarters (NHQ) building, 1-Red Cross Road, New Delhi.

<b>S.No.</b>	<b>Description</b>	<b>Period</b>	<b>Unit</b>	<b>Rates</b>	<b>Amount</b>
1	Operation and care of 3 Nos. lifts installed at IRCS, NHQ building including cleaning of lifts (labour cost only) as per day-to-day requirement and directions of Engineer-in-charge	12 months	Per month		

Following staff shall be deputed by the contractor for operation of Lifts.

- (a) Electricians – 1 No. (ITI Qualified)

## Terms and Conditions

1. The contractor will provide trained electrician at IRCS, NHQ premises for operation of lifts.
2. The electricians will be ITI qualified.
3. The contractor will be responsible for safety of the staff deployed and will provide safety tools and appliances to the electricians.
4. Any compensation payable under the works compensation Act 1923 shall be borne by the contractor.
5. The ESI/EPF amount to the service provider will be paid by IRCS, NHQ to the agency as its contribution on the submission of bill and proof of deposit in this regard.
6. The contractor shall be bound to bear the expenses of defence of every suite, action or other proceedings at law that may be brought by any person for injury sustained or damage to any property, whatsoever, which may arise out of or in consequence of the construction and maintenance of works owing to neglect of the proper precautions and to pay any damages and cost which may be awarded in any such suit, action or proceedings to any such person or which may with the consent of the contractor be paid to compromise any claim by any such person.  
  
He shall also indemnify and keep indemnified the IRCS against all damages and costs consequent upon such claims arising from any such injuries or damages to persons or property.
7. The work will be carried out to the entire satisfaction of the Engineer-in-charge of IRCS, NHQ.
8. Work shall be carried out as per CPWD specifications part I & II amended up to date.
9. All the T&P required for operation of lifts shall have to be arranged by the contractor.

10. All the T & P required for operation of lifts shall have to be arranged by the contractor.
11. Following staff shall be deputed by the contractor within the scope of work.
  - (a) Electrician for operation of lifts- 1 number (ITI Qualified).
12. Minimum wages as approved by Govt. of NCT of Delhi will be paid as per procedure.
13. If above mentioned staff is found absent from duty, replacement shall be provided by the contractor failing which minimum wages, as per Govt. of NCT rate, shall be deducted from your due bills.
14. The contractor will maintain attendance register of staff and task register.
15. In case of any dispute the matter will be referred to Dispute Redressal Committee. In case of any need for adjudications the jurisdiction will be Delhi.
16. In case the contractor is not satisfied with the decision of the Dispute Redressal Committee, then he can invoke provision of Arbitration and the sole Arbitrator shall be approved and appointed by the Secretary General, IRCS, whose decision shall be final and binding on all parties concerned.

Deputy Secretary  
Indian Red Cross Society  
National Headquarters

