

No. N-17020/18/22/ORG

9th September, 2022

All State/ UT Branches of IRCS

Sub: IRCS State/ UT Branch Leadership Meeting on 22nd – 23rd September, 2022 – request for agenda items for discussion

Madam/ Sir,

Following information, as requested in the detailed agenda note, may kindly be shared immediately for consolidation at IRCS, NHQ for discussion during the Leadership meeting.

Proforma 1 (Agenda 1) Name of the State/UT –

No. of ongoing court cases	
No. of ongoing RTI applications	
No. of VIP references pending	

Proforma 2 (Agenda 1) Name of the State/UT –

Scheme of incentives and penalties for staff (Yes/No). If yes details thereof	
Implementation of e- office (Yes/No).	
Digitisation and Video conferencing (Yes/No).	

Proforma 3 (Agenda 7) Name of State/UT -

Sources	Funds raised (Amount in lakhs)		
	2021-2022	2020-2021	2019-2020
Membership			
Interest			
Rental Income			
Income from First Aid			
Donations			
Blood Centre			
Grant from State govt			
Any Other			
Total			

Proforma 4 (Agenda 8) Name of State/UT -

Relief Distribution to affected community

Sl. No	Status	Type of Relief item Qty									
		Tarpaulin	Blanket	Kitchen sets	Mosquito Net	Towels	Bed Sheet	Tent	Assorted Clothes	Plastic Bucket	Family Tent
1	Received (in no.s)										
2	Nos. sent to districts										
3	Available with State/UT (in nos.)										
4	No. Distributed to beneficiary by the districts (in nos.)										
5	Available with districts (in nos.)										
6	List of beneficiary available (Yes/No)										
7	Details of distribution available (Yes/no)										

Proforma 5 (Agenda 8) Name of State/UT -

State Data of vehicles (including Ambulances, Blood Collection Vans-BCVs and Staff Car): Indian Red Cross Society, XXXXX State/XXXXXX UT Branch							
Sl. No.	Type of Vehicles (Ambulances/BCVs/ Staff Cars)	Sources of Vehicles (Self procured/donated), incase donated name of donor	Vehicle is in working condition or not(Yes or No)	Average Annual Expenditure on maintenance of vehicles in last 3 years (in Rs.)	Average number of patients benefitted during last three years (In Numbers)		
					2021	2020	2019
1							
2							
3							
4							
5							

Note : Blood collection vans – BCVs

Following information for consolidation of key parameters.

- No. of branches.
- Income & expenditure with details of expenditure on establishment & on programmes.
- Total membership, membership statistics of last year.
- No. of volunteers.
- Managing Committee meetings (last 3).
- People trained in First aid, SERV.
- Partnerships, name of major donors/ corporate.
- Website & social media reach & high lights, if any.
- Submit copies of the branch rules, volunteer policy (if any), HR Policy (if any).

Yours faithfully,

(N. K. Singh)
Deputy Secretary