



THROUGH HUMANITY TO PEACE

Indian Red Cross Society

(CONSTITUTED UNDER ACT XV OF 1920)

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September 2020

To,

for website

Sub: Disposal off unwanted old records and files of IRCS, NHQ- reg:

Dear Sir,

Indian Red Cross Society, NHQ, intends to dispose off the raddi of old records and files lying in its store/record room by weight. The raddi as per the decision of the IRCS, NHQ is to be shredded off and to be converted into pulp by the firm who will take the stock of these raddis.

The firm desire to take the raddis on the terms & condition mentioned above may inspect the stock of old records and files in the record room of IRCS, NHQ ,1-Red Cross Road, Red Cross Building, New Delhi-110001 on any working day between 10:30 am to 5:00 pm and submit their rates in per kg in a sealed cover on or before 05.10.2020. The sealed quotations will be opened at 5:30 on the same day i.e. on 05/10/2020 in the Conference Room of IRCS, NHQ, where all those who are willing may be present.

The firm whose rates are accepted will take the stock of raddi by weight from the premises of IRCS, NHQ with their own arrangement of transportation etc. The firm will also furnish the certificate authenticating the fact that all the records purchased by them from IRCS, NHQ have been shredded and converted into pulp.

The IRCS, NHQ has the right to reject the quotation of any firm without quoting any reason.

Thanking you,

Yours faithfully,


(Raman Kumar Riat)
Store Incharge