



THROUGH HUMANITY TO PEACE



Indian Red Cross Society

(CONSTITUTED UNDER ACT XV OF 1920)

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M/11018/01/19/BB

May 13, 2019
20th

The General Secretary
Lakshadweep U.T. Branch
Indian Red Cross Society
P.O. Kavaratti – 682 555.

Sub: Criteria for assessment of State/UT branches and selection of best blood bank– req.

Dear Sir,

With reference to our previous letter dated 25th March, 2019 on the above cited subject. Kindly find attached criteria as **Annexure A & B** for assessment of State/UT branches and selection for the best five blood banks of IRCS.

All State/UT Red Cross branches are requested to kindly submit the details as per prescribed format enclosed at Annexure A & B. The assessment year will be for the FY 2019-20.

Please feel free to contact us for any further information/clarification in this regard.

With kind regards,

Yours Sincerely,

(Dr. Veer Bhushan)
Joint Secretary

Encl: As Above.

ANNEXURE-A

CRITERIA FOR ASSESSMENT OF STATE/UT BRANCHES(2019-20)

S.No.	Criteria	Information required
GOVERNANCE & FINANCE		
1	Number of Managing Committee Meeting in the financial year	Number of Managing committee meeting held during 2019-2020
2	Annual General Meeting held or not	Date of AGM during 2019-2020
3	No. of statutory meetings (Executive Committee, Finance Committee, Working Committee etc)	Give name of the committee and the number of meetings held by this committee during 2019-2020.
4	Whether the Annual Accounts of the State Branch audited	Annual accounts of State Branch audited for year 2019-2020
5	Percentage increase in the annual income over the average annual income of the last three years of the State Branch (apart from the funding support received from NHQ)	<ul style="list-style-type: none"> • Average annual income of the branch for the year 2016-17, 2017-18, and 2018-19. • Annual income for 2019-20
6	Percentage increase in un earmarked donation received over the average donations during the last three years	<ul style="list-style-type: none"> • Average un earmarked donation received by the branch for the year 2016-17, 2017-18, and 2018-19. • Donation received for 2019-20
7	Expenditure on projects/ programmes as a percentage of total expenditure (including projects funded by ICRC / IFRC etc.)	<ul style="list-style-type: none"> • Total expenditure of 2019-2020 (including projects funded by ICRC/IFRC etc) • Expenditure on projects/programme (including projects funded by ICRC/IFRC etc)
8	Expenditure on Disaster response as a percentage of total expenditure	<ul style="list-style-type: none"> • Total expenditure of 2019-2020 • Expenditure on Disaster management 2019-2020
9	Increase in the percentage of funds received from the CSR etc over the average funds received for the last three years from CSR	<ul style="list-style-type: none"> • Average CSR funds received for the year 2016-17, 2017-18, and 2018-19. • CSR fund received for 2019-20

ACTIVITIES / EVENTS

1	No. of interstate events wherein at least 7 States/UT Branches have participated	Number of interstate events organized by the State branch during 2019-2020 in which at least 7 state /UT branches participated
2	No. of state level events in which participants from at least 50% of the districts have participated	Number of state level events organized by the State branch during 2019-2020 in which at least 50% of districts participated
3	No. of new projects / programmes/ activities (including Disaster Management) undertaken by the Branch (Details in 50 words)	Requisite details

MEMBERSHIP / OUTREACH

1	Percentage increase in the membership	<ul style="list-style-type: none"> Number of membership by the State branch upto 2018-19. Number of membership by the State branch during 2019-20
2	Percentage increase in JRC/YRC membership	<ul style="list-style-type: none"> Number of JRC/YRC membership by the State branch upto 2018-19. Number of JRC/YRC membership by the State branch during 2019-20
3	Percentage increase in the enrolment of volunteers other than JRC / YRC over average enrolment of last three years.	<ul style="list-style-type: none"> Number of enrolled Volunteers by the State branch for the year 2016-17, 2017-18 and 2018-19. Number of enrolled Volunteers by the State branch for the year 2019-2020

BLOOD BANK ACTIVITIES

1	Percentage increase in Blood collection (in Units) on the average no. of blood collections in last three years	<ul style="list-style-type: none"> Number of Blood units collected by the Blood Banks of the State Red Cross for the year 2016-17, 2017-18 and 2018-19. Number of Blood units collected by the Blood Banks of State Red Cross for the year 2019-20
2	Percentage of voluntary blood donation	<ul style="list-style-type: none"> Percentage of Voluntary blood donation of the Blood Banks of State branch for the year 2019-20.
3	Blood Bank accredited with NABL/NABH	Total no of Blood Banks of Red Cross in the State and number which are accredited with NABL/NABH
4	Whether you are implementing E-Rakt-kosh or any other software in Blood Bank	Total no of Blood Banks of Red Cross in the State and number of Blood Banks implementing E-Rakt-kosh or any other software(Please give name of software)
5	Whether Blood Bank App. Is used	Total number of Blood Banks of Red Cross in the State and number of Blood Bank using App.

DM PREPAREDNESS / AWARENESS		
1	Percentage increase in the number of master trainers/instructors in the state (all categories)	<ul style="list-style-type: none"> • Number of Master trainers/instructors for categories enrolled by the State branch upto 2018-19. • Number of Master trainers/instructors for categories enrolled by the State branch during 2019-20
2	Percentage increase in no. of training of SDRT & DDRT	<ul style="list-style-type: none"> • Number of training of SDRT& DDRT by the State branch in year 2018-19. • Number training of SDRT& DDRT by the State branch in year 2019-20
3	Percentage increase in no. of volunteers trained in First Aid/SERV etc over the average for the last three years	<ul style="list-style-type: none"> • Number of Volunteers trained in First Aid/SERV by the State branch for the year 2016-17, 2017-18 and 2018-19. • Number of Volunteers trained in First Aid/SERV by the State branch for the year 2019-2020
4	Newsletters of State Branch,	Periodicity of the newsletter of State Branch for the year 2019- 2020,i.e monthly, quarterly, six monthly etc.
5	Social media : number of followers	Social media: number of followers of State branch for the year 2019-2020
6	Training and dissemination : number of video, films made	No of videos and films made by State Branch for year 2019-2020
7	Number of Mela in which Red Cross participated.	Number of Mela in which Indian Red Cross State Branch participated in the year 2019-2020
8	Web site of the Red Cross Branch	Yes or No

CRITERIA FOR SELECTION OF FIVE BEST BLOOD BANK OF IRCS IN THE COUNTRY

S.No.	Criteria	Information required
1	Percentage increase in total blood Collection (in units) on the average no. of blood collections in last three years.	<ul style="list-style-type: none"> Number of Blood units collected by the Blood Bank for the year 2016-17, 2017-18, and 2018-19. Blood units collected by the Blood Bank for 2019-20
2	Percentage of Voluntary blood donation	Percentage of Voluntary Blood donation Of Blood Bank for 2019-20
3	Percentage increase in total number of blood donation camp on average number of camps in last three years.	<ul style="list-style-type: none"> Total number of blood donation camp held by Blood Bank for the year 2016-17, 2017-18, and 2018-19. Blood donation camps held by the Blood Bank for 2019-20
4	Blood Bank accredited with NABH / NABL	Date of application for Accreditation or date of receipt of Accreditation received.
5	Whether you are implementing E-Rakt-kosh or any other software in Blood Bank	Name of Software
6	Whether Blood Bank App. is used	Yes or No
7	Increase in number of External Quality Assurance Scheme (EQAS) Linkages over the average no. of last three years.	<ul style="list-style-type: none"> Total number of EQAS linkages by Blood Bank for the year 2016-17, 2017-18, and 2018-19. Number of EQAS linkage by Blood Bank for 2019-20
8	Reduction in per unit cost (Total cost of running the blood bank ÷ number of total blood units collected in a year) over the average per unit cost of last three years.	<ul style="list-style-type: none"> Per unit cost of Blood unit for the year 2016-17, 2017-18, and 2018-19. Per unit cost of Blood unit for Blood Bank for 2019-20
9	Percentage increase in blood storage centre/s linkage with the Blood Bank in last three years	<ul style="list-style-type: none"> Number of Blood storage centre/s linkage with the Blood Bank for the year 2016-17, 2017-18, and 2018-19. Number of Blood storage centre/s linkage with the Blood Bank for 2019-20
10.	Percentage increase in the revenue of blood bank over the average revenue of last three years	<ul style="list-style-type: none"> Revenue of Blood Bank for the year 2016-17, 2017-18, and 2018-19. Revenue of Blood Bank for 2019-20
11.	Percentage of Blood Components Separation	<ul style="list-style-type: none"> Percentage of Blood Components Separation by the Blood Bank for the year 2019-2020