

No.-D-16017/01/13/P&A

August 26, 2019

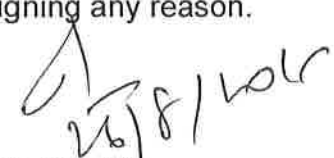
As per list attached :

Sub: Comprehensive Annual Maintenance Contract – Quotation for Desktops, Laptops, Printers, Scanners, UPS, LCD Projectors, Video Conferencing Cameras, LAN, Servers and peripherals in IRCS, NHQ -Reg:

Sir/ Madam,

Reference cited above, the following are the requirements of IRCS, NHQ.

1. Indian Red Cross Society invites Quotations from I.T. Firms that provide Comprehensive Annual Maintenance Contract for the Desktops, Laptops, Printers, Scanners, UPS, LCD Projectors, Video conferencing Cameras, LAN, Servers and peripherals. The selected firm has to ensure smooth working of the system without any snag/ virus/ fault.
2. The firm is also required to depute one Hardware Engineer at IRCS, NHQ from 09:30 am to 6:00 pm on regular basis on all working days. The services shall be required on holidays as well in time of need. In case of his absence the firm will depute his replacement.
3. The firm who have carried out 3 similar nature of work during last 3 years with the Ministries/ Govt. Department/ any other organization are eligible to quote their rates. The past experience of similar work should be supported with certificates issued by the concerned organization.
4. We request you to furnish your quotation for Comprehensive AMC. Kindly quote your best rates for providing Comprehensive Annual Maintenance charges with terms and conditions, if any. The quotation should reach in sealed and superscribed envelope, "Quotation for AMC for the Computers and peripheral at IRCS, NHQ", addressed to Secretary General, Indian Red Cross Society, National Headquarters, 1, Red Cross Road, New Delhi-110001 within a week's time from the date of issue of this letter.
5. IRCS reserve the right to cancel any or all quotations, without assigning any reason.


(N. K. Singh)
Deputy Secretary

o/c,
Ratna
21/8/19